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ledger-like record book, is much facilitated. These records are in large folio volumes in which the several departments of instruction are printed on the left margin, with sufficient spaces to allow for two, three or four elections within a given field. It is only necessary to enter the number of the course and the instructors' names opposite. Grade entries at the end of a semester can be made from the loose leaf record with ease and dispatch.

## THE CONSTITUTION OF THE COUNCIL OF CHURCH BOARDS OF EDUCATION

Revised at the Annual Meeting at Chicago, January, 1922

### I. NAME.

The name of this organization shall be "THE COUNCIL OF CHURCH BOARDS OF EDUCATION."

### II. OBJECT.

The object of the Council shall be to promote the interests of Christian Education as conducted by the Boards represented, through the interchange of ideas, the establishing of fundamental educational principles held in common by churches of evangelical faith, and cooperation upon the field wherever practicable.

### III. MEMBERS.

The membership shall consist of official representatives of the Church Education Boards or Societies forming the Council.

Whenever questions to be voted upon are of importance as committing the Boards to policies, to financial obligations or items of especial consequence, the vote shall be by Boards. Each properly accredited Board holding membership shall be entitled to one vote, the representatives of each Board to decide who shall cast the vote. Whenever any two members of the body join in a request for a vote by Boards, the Chairman shall require the vote to be so taken.

All applications for membership in this Council shall first be referred to the Executive Committee for consideration and report.

### IV. OFFICERS.

The officers of the Council shall be a President, a Vice President, a Recording Secretary and a Treasurer, who shall serve for one year or until their successors are elected and whose duties shall be those usually pertaining to such officers; also an Executive Secretary and such associates or assistants as may be authorized by the Council.

### V. EXECUTIVE COMMITTEE.

There shall be an Executive Committee consisting of the President and four members elected annually by the Council and with power to carry out the policies adopted by the Council.

### VI. AMENDMENTS.

Amendments to this Constitution may be made on vote of three-fifths of the Boards holding membership in the Council, voting as

provided in Article III, but any proposed amendment must have been forwarded to the Secretary and have been by him officially transmitted to the Secretary of each Board at least three months prior to the meeting at which the vote on such amendment is to be taken.

#### BY-LAWS.

##### I. COMMITTEES.

There shall be such permanent and standing committees as the Council shall from time to time determine. The Executive Secretary is a member *ex officio* of all standing committees.

##### II. ELECTIONS.

All officers and members of the Executive and Permanent Committees shall be chosen annually upon the nomination of a Committee on Nominations to be appointed by the President.

##### III. MEETINGS.

The Annual Meeting of the Council shall be held on the Tuesday following the second Monday of each January; power given herewith to the Executive Committee to change this date in any year whenever found to be desirable.

Special meetings may be held at the call of the Executive Committee or of two-thirds of the Boards or Societies represented.

##### IV. QUORUM.

A quorum shall consist of the representatives of one-third of the Boards or Societies holding membership in the Council.

##### V. AMENDMENTS.

These By-laws may be amended by vote of two-thirds of the entire membership present at any regular meeting of the Council.